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| MEETING: | South Area Council |
| DATE: | Thursday, 24 March 2016 |
| TIME: | 1.00 pm |
| VENUE: | Meeting Room, The Hoyland Centre |

MINUTES

Present Councillors Stowe (Chair), Coates, Franklin, Frost, Lamb and Saunders

45 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin and Lamb declared a non-pecuniary interest in Item 46 as members of the Forge Community Partnership, which was currently delivering the Tidy Team contract.

46 Tidy Team Commissioning (Sac.24.03.2016/2)

The Area Manager presented a report setting out the draft tender specification and procurement strategy for the recommissioning of the Tidy Team contract, which was due to expire in August 2016. The meeting noted that the specification remained largely the same, except for the proposed changes set out in Section 4.2 of the report, taking account of experience over the 2 years of the existing contract. In particular, this established a target for the number of litter picks to be undertaken as 500 and a requirement that at least 30% of reactive work was done with the engagement of volunteers, particularly with the schools and local businesses. The specification also emphasised the need for joint working with environmental enforcement teams and the creation of new community groups, where possible.

RESOLVED:-

- (i) that the draft tender specification for the Tidy Team contract, set out in Appendix A to the report now submitted, be approved to enable the South Area Council Manager to start the process of commissioning a provider to deliver the programme from 1st August, 2016;
- (ii) that the procurement strategy, set out at Appendix B to the report now submitted and outlining the process for procurement of the contract, be approved;
- (iii) that the maximum contract price detailed at Section 4 of the report and amounting to £195,750 per annum be approved; and
- (iv) that Councillor Stowe, as Chair of the South Area Council, be appointed to sit on the evaluation panel for the Tidy Team procurement.

Chair